



Teacher Applicant Reference Form

Name of Applicant		Position	
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The applicant listed above is formally applying for a teaching position with SCECG, LLC. As part of the employee selection process, it is requested that each applicant forward a copy of this reference to two persons who are familiar with his/her ability and/or past performance. Your prompt attention in completing the items below and returning the form to SCECG, LLC, at the address below or using the addressed and stamped envelope is greatly appreciated. Your reply will be considered strictly confidential. **Applicants should provide references with a stamped, addressed envelope for mailing to SCECG.**

Waiver of Access (To be signed by applicant)

I, the undersigned applicant, waive the right to personal access to this recommendation form.

Name (print or type)	Signature	Date

Name of Reference:		Phone:	
Title:		Email:	

PLEASE RECORD A NUMBER USING THE FOLLOWING SCALE TO RATE THIS APPLICANT IN EACH AREA. 1=OUTSTANDING; 2=ABOVE AVERAGE; 3=AVERAGE; 4=BELOW AVERAGE; 5=UNSATISFACTORY; NK=NO KNOWLEDGE

CURRICULUM/SUBJECT CONTENT AND STUDENT NEEDS	RATING	ASSESSMENT	RATING
Assessment of pupil needs		Evaluation of student progress	
Providing content for learners		Using data to drive instruction	
Monitoring; assessing and enhancing learning		High expectations for learners	
Knowledge of instructional strategies to facilitate learning		Planning assessments	

Instructional Planning and Delivery	Rating	Learning Environment	Rating
Instructional Planning		Classroom management skills	
Flexibility		Conducive Environment	
Implementation of Planned Instruction		Ability to relate to students	
Initiative and Creativity		Enthusiasm for teaching and learning	

Professionalism and Communication	Rating
Attendance/Punctuality	
Professional Attitude	
Positive Attitude towards supervision	
Maturity (Poise, self-control)	
Cooperation with others	
Effective Communication	
Loyalty to administration and school system	
Accuracy and Dependability	

1. Have you observed this applicant teach? YES NO
2. In what capacity have you known this applicant? (Check all that apply)
 As an employee Personally
3. How long have you known the applicant? Years Months
4. Would you employ/rehire this applicant? YES NO
5. For this position, do you recommend this applicant:
 Highly Favorably With Reservation No

It is the policy of Student Centered Education Consulting Group to fully comply with applicable federal, state and local laws, rules and regulations in the area of non-discrimination in employment. Discrimination against employees and applicants due to race, color, religion, sex (including sexual harassment), national origin, disability, age, military and veteran status is prohibited

Return to:
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